



OVERRIDE AUTHORIZATION
ARIZONA STATE UNIVERSITY
UNIVERSITY REGISTRAR SERVICES

Override Type (REQUIRED):

CLASS LIMIT
(SECTION FULL)

TIME CONFLICT

CLASS PERMISSION
(DEPARTMENT/INSTRUCTOR CONSENT)

REQUISITES
(COURSE REQUIREMENTS NOT MET)

Instructions for enrolling in DCE, FMP, THE, THF and THP courses:

1. Contact the instructor listed on the course to seek proper permission to enroll.
 - a. If an instructor is not listed, please contact the main office for your next steps.
2. Obtain approval by having the instructor either (1) sign the override form or (2) confirm permission to enroll via email
3. Completed override forms need to be turned into the main School of Film, Dance and Theatre main office (232 Dixie Gammage Hall) during business hours (8 a.m. – 12 p.m. and 1 p.m.- 5 p.m.). *
 - a. Completed override forms must include the following information: Student name, ID, course prefix and number, 5-digit course number, term the request is for, instructor permission (signature or email).
4. The override will be entered within two business days.
5. If you are unable to enroll by the third day, please contact the main office.

***Incomplete override forms will not be processed.**

ASU ID NUMBER:

STUDENT NAME (PRINTED):

SEMESTER:

CLASS NUMBER:

COURSE PREFIX & NUMBER:

INSTRUCTOR NAME (PRINTED):

INSTRUCTOR SIGNATURE:

DEPARTMENT APPROVAL STAMP (REQUIRED):